

Dear Students,

Prom will be held on Saturday, April 29th from 7-11 pm at The Museum of Science and Industry in Chicago. There will be NO admittance after 9 pm. Tickets will be \$100 per person (\$20 discount vouchers will be accepted from students who attended the Prom Extravaganza with a parent) which includes a meal at the dance, and a gift to commemorate your 2017 prom. It is important that you follow the instructions below to ensure proper admittance to prom. **Tickets must be bought in advance.**

Dates to Remember:

- *Friday, March 10th: all guest request forms due to the Dean's office
- *Monday, March 27th - Thursday, March 30th: ticket sales during lunch periods only
- *Friday, March 31st: final day of ticket sales during periods 1-7
- *Friday, April 28th: Prom ticket pick-up day in cafeteria during periods 1-7 (**You must attend school to pick up your ticket.**)

Instructions for Buying Prom Tickets:

1. Pick up permission slips and guest request forms, if needed, from the Dean's office or Guidance office, or print from the school website www.lths.org. Every LTHS student **MUST** have a signed parent permission slip to go to prom.
2. If you are bringing a guest, the guest request form must be turned in to the Dean's office no later than Friday, March 10th. Guest request forms will not be accepted after that date.
3. To attend Prom, a student must be a LTHS Junior or a Senior. However, a Junior or a Senior may bring a Freshman or Sophomore, as their date.
4. Take the signed permission slip to the East campus cafeteria on the above mentioned dates and times. At the table, you must show a current LTHS ID. Due to LTHS' student lanyard policy, each person attending prom will need to physically purchase their own ticket. The only exception is when a Freshman, or Sophomore, is being brought as a date. In that situation, the older student may purchase both tickets, but will need to have both permission slips at the time of the purchase.
5. Once your forms have been approved, and it is found that you are not on Social Suspension, you will be given an approval slip. This is then taken to the cashier's office (located in the cafeteria) to pay for your ticket. You **CANNOT** pay for a ticket without the approval slip.
6. Once you have paid the cashier, you will receive a receipt of purchase. This receipt will allow you to pick up your prom ticket on Friday, April 28th during periods 1-7. You **MUST** pick up your prom tickets at that time. You **MUST** have your prom ticket, not the receipt of purchase, and a valid ID to enter prom.
7. Once again, you will need your receipt and LTHS ID, in order to pick up your prom ticket on Friday, April 28th during periods 1-7.
8. Please remember, there will be NO refunds of ticket money under any circumstances. If you get put on Social Suspension after purchasing your ticket, you cannot attend prom, and there will be no refund.

If you have any questions regarding prom or ticket sales, please see Mrs. Roth in room 48 or Mrs. Paluch in the Guidance Office.

We are looking forward to a great Prom, and for you to make a lasting memory of your final years of high school!