

Lockport Township High School District 205

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April 2022

The LTHS Online Residency Verification process will open on Friday, April 20. All parents/guardians of returning students will be required to verify the student's residency and contact information through the Campus Portal and make any necessary changes.

From April 20 through July 15, parents of all sophomore, junior and senior students will need to verify and, if necessary, update residency and contact information for the student, indicate your understanding of school policies and release agreements, and sign and submit your verification form.

Information Verification

Completing the residency verification process online prior to coming to campus for Welcome Back Days will make preparing for the start of the school year a faster and easier process. The Online Residency Verification system can be accessed at <https://www.lths.org/Page/1879>; this page also included step-by-step video directions for using the system.

Use your Campus Parent Portal username and password to log in to the Online Residency Verification system. Parents must use their Parent Portal and not the Student Portal. Once in the system, you will need to verify your student's residency and contact information and, **only if changes are needed**, upload residency verification documentation. Proof of residency includes a valid driver's license or state I.D. **and** any **two** of the following: mortgage documents, current property tax bill, current homeowners/renters insurance bill, current auto insurance or utility bill (gas, water, electric, garbage, cable, phone - dated within the last 30 days). **All supporting documents must have the parent/guardian name with a current address located within Lockport Township High School District 205 boundaries.**

If you do not have a Campus Portal username or password, please email registration@lths.org for help.

After verifying your information, you will receive an email indicating that your information has been verified and changes received, and you will be able to attend Welcome Back Days on the assigned day and time (see chart below). At Welcome Back Days, your student will receive his/her schedule, locker information, and ID. Information about bus routes, fee waivers and reductions, and fee payment will be available, and counselors will be on hand to answer questions and make **necessary and approved** schedule changes. Requests to amend student schedules to accommodate teacher, period, or lunch/study hall preferences **will not be considered**.

Important Note for Grade 12 Students: The Illinois School Code requires that all students have a record of required immunizations on file with the school district. For 12th grade students, this includes documentation of the required meningococcal vaccination. All 12th grade students must have two doses of the meningococcal vaccine. If the vaccine is received after the 16th birthday, only one dose is required. All 12th grade students must submit proof of receipt of the required immunizations prior to returning to school in August. **Students without proof of immunization will not be allowed to pick up a class schedule in August.** In addition to your health care provider, many local health departments and pharmacies offer the vaccine. The Illinois Department of Public Health recommends that parents get their adolescent vaccinated now to avoid last-minute rush during the summer. If your student has received his or her meningococcal vaccine, you may upload

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proof of vaccination through July 15, 2022 using the Campus Portal as part of the Residency Verification process. **After July 15, 2022, you will need to submit your proof of vaccination to the nurse at the LTHS East Campus.**

Finally, school fees for the 2022-23 school year will be \$305 if paid prior to July 5, 2022 and \$315 after that date. You may pay your fee online by visiting www.lths.org, choosing I Am Parent, and clicking on the ePay button on the Parents page.

Dates & Times:

Last Name Starting With	Date	Time
A - C	August 4	11 am - 1 pm
D - G		1 pm - 3 pm
H - L		3 pm - 6 pm
M - P	August 5	8 am - 10 am
Q - S		11 am - 1 pm
T - Z		1 pm - 3 pm
Make-up	August 8	8 am - 11 am

We look forward to seeing you on our Welcome Back Days August 5 and 6. Once you have picked up your child's schedule, the building will be open for you to walk to locate classrooms and lockers. ROTC cadets will be in the hallways to assist with questions and will be available to provide guided tours of the building. Bring all your information and be ready to go!

Respectfully,

John Greenan, EdD
John Greenan, Ed.D
Principal

Matthew Bartley
Matthew Bartley
Assistant Principal

Jennifer Webb-Rea, PhD
Jennifer Webb-Rea, PhD
Assistant Principal