

July 2017

Dear Senior and Parent/Guardian:

Senior students will be given the opportunity to purchase their parking permit prior to Welcome Back Days through online registration. With proper documentation, the permit sticker can then be picked up at Welcome Back Days on August 2nd, 3rd, or 4th.

Lockport Township High School District 205 believes the potential for student learning is enhanced in an environment which is safe, protected, and controlled. In an effort to affect this goal, a plan of action is developed for the student who drives and parks their car on Lockport Township High School property/premises.

Parent/Guardian(s) and student please read the following instructions so both of you have a better understanding as to the rules under which your parking permit is issued.

STUDENT MUST BE A SENIOR, HAVE A VALID DRIVER'S LICENSE, AND SCHOOL ID WHEN PICKING UP A PARKING PERMIT STICKER AT WELCOME BACK DAYS. PURCHASING A PARKING PERMIT STICKER FOR ANOTHER STUDENT OR IN THEIR NAME IS NOT ALLOWED.

1. All Rules of the Road apply when driving on Lockport Township High School property. Posted speed limits, road signs and parking restrictions are in effect each and every day. Student may only park in designated student areas. Reminder, the City of Lockport adopted a city ordinance which states students parking outside the designated Lockport Township High School student parking lots, such as on city streets, subdivisions, and/or other parking lots outside school property on school days and during school hours, vehicles may be cited and towed by the Lockport Police Department. Careful and considerate driving practices are an expectation. Violations will result in a ticket being issued and revocation of driving privileges. Student's vehicle should be locked at all times. Report all accidents, break-ins, and/or vandalism immediately to Police Liaison Officer Dave Cullen located in the Dean's Office (815-588-8330).
2. **Sharing, loaning, and/or transferring parking permit sticker and/or privileges are illegal and will result in parking permit being revoked.** Only one parking permit sticker is issued per student, to one registered vehicle either owned by that student or an immediate family member (parent/guardian). **Only one parking permit sticker is issued per licensed driver.**
3. **Mid-year graduate is required to turn parking permit sticker into the Dean's Office at the conclusion of their first semester.**
4. **All Lockport Township High School students are expected to maintain excellent attendance.** Student's parking privilege may be rescinded as a means of improving student's attendance. Students chronically late to their first period class, or caught leaving early from any class, may result in having their parking permit revoked.
5. **Student(s) found in car during school hours (without school permission) may have their parking permit revoked and disciplinary action taken.** Vehicles parked in the

designated student parking areas are not allowed to be moved from the Lockport Township High School East Campus without school permission except at dismissal time. Violation may result in parking permit revocation.

6. **The online registration form serves as confirmation to LTHS' policy and rules regarding parking. Follow this link to register: <http://bit.ly/lthsparkingapp>**
7. **At Welcome Back Days, student and parents should have completed the online registration form, present a valid driver's license, and present a student ID verifying the student is a senior for the 2017-18 school year. Online registration also allows for pre-payment of \$100. Follow this link to pay: <http://bit.ly/lockportepay>**
8. ***Fee requirement - students who are mid-year graduates, enrolled in Co-op, Wilco or Beauty School are required to apply for parking permit privileges for a fee of \$100.**
9. **The final day for online parking permit registration is Monday, July 31st.**
10. **Payment requirements-** if payment is not made online, it must be made at Welcome Back Days in order to receive the permit sticker. If you are paying with a check, please write your student's name in the memo section with the initials "PP" (Parking Permit) indicated next to their name. Please make check payable to LTHS for \$100.
11. Once all requirements have been fulfilled, the student will be issued a permit sticker. **The permit MUST be displayed on the lower part of the driver's side windshield.**
12. **JUNIOR/SOPHOMORE/FRESHMAN ARE NOT ALLOWED TO DRIVE TO SCHOOL IF there are any available parking spots, a lottery will determine parking privileges for Juniors only.** Parking in the lots at Lockport Township High School East Campus *without a valid parking permit displayed in the appropriate area* will result in one or all of the following consequences: disciplinary action, ticket being issued, and/or the car being towed.

PARENT/GUARDIAN PLEASE NOTE:

BY CHECKING THE FRONT OF THE ONLINE REGISTRATION FORM, YOUR STUDENT HAS AGREED TO ABIDE BY THE FOLLOWING:

1. Your child understands driving and parking in the assigned student Lockport Township High School property/premises is **a privilege, not a right**;
2. Lockport Township High School may revoke this privilege at any time due to parking and/or other Lockport High School policy infractions. Parking permit fee is non-refundable and;
3. By applying for and accepting a Lockport Township High School parking permit, your student consents to the search of his/her automobile while it is parked on Lockport Township High School property/premises.

For further questions, please contact the Principal's Office at Lockport Township East Campus (815) 588-8300.

Sincerely,

Dennis Hicks
Dennis Hicks
Principal, East Campus

John Greenan
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Assistant Principal, East Campus