

Lockport Township High School District 205

Garry W. Raymond, Ph.D., Superintendent
815/588-8100

Peter M. Sullivan, Assistant Superintendent
Curriculum and Instruction
815/588-8102



Todd Wernet, Assistant Superintendent
Personnel
815/588-8103

January 2010

Dear Parents/Guardians of the Class of 2014:

On **Saturday, January 30, 2010**, the Guidance Services staff will be registering all incoming freshmen for the 2010 – 2011 school year from 8:00 a.m. to 2:00 p.m. at the Central Campus. As most of you are aware, appointments were issued at the Class of 2014 Parents Night that took place in December. If you do **not** have a scheduled appointment, please call Vivian Crose or Laura Ott, in the Guidance Office at Central Campus, at 815-588-8250 to make one.

The presence of the Freshman Center makes this a very exciting and special time to be entering Lockport Township High School. In order to assist you with the registration process, please note the following information regarding your January meeting:

- Parents/guardians and students should enter via the 13th Street doors of Central Campus. Parking is available both on the street and in the school parking lot on 13th Street.
- Signs posted in the entrance foyer will designate an assigned room number and a counselor/advisor for you and your child. Staff will be available to assist parents/students in locating their assigned room. Should you require special assistance, please contact us at 815-588-8200.
- Please bring an original (we will be able to make copies for you on that day) of your child's **BIRTH CERTIFICATE AND 2 PROOFS OF RESIDENCY WITH THE CUSTODIAL PARENT'S NAME AND ADDRESS ON THEM (2 utility bills)** for our files. **These documents are crucial.**
- During the hour appointment, a counselor/advisor will issue a registration packet, give an orientation to the school, review information on each student's registration form, and assist your child and you in selecting elective classes. As this is a new experience for many of you, please be assured that we have insured that there will be sufficient time to ask questions.
- Chairpersons from the English, Mathematics, Science, Social Studies and Foreign Language Departments will be available in the Guidance Services Office for consultations.
- If you indicated on the *Student Information Form* that your child lives with one natural parent or with a guardian, please bring the necessary supporting paperwork with you. This may include divorce papers designating physical custody of the child or guardianship papers. **It is extremely important that we have documentation of guardianship recorded accurately.** All mailings and exchange of information are determined by the information that you provide to us on the day of registration. There will be an administrator available to privately discuss any issues related to guardianship or other concerns you may have.

Once again, **welcome to the Class of 2014!** We look forward to meeting with you on January 30th.

Sincerely yours,

Dennis Hicks

Dennis Hicks
Principal

Thomas Kurzawski

Thomas Kurzawski
Assistant Principal

dab

A Century of Traditions Shaping the Future...

Freshman Center - Central Campus
1222 South Jefferson Street
Lockport, Illinois 60441-3597
815/588-8200 Fax: 815/588-8209

District Administrative Center
1323 East Seventh Street
Lockport, Illinois 60441-3899
815/588-8000 Fax: 815/588-8109

East Campus
1333 East Seventh Street
Lockport, Illinois 60441-3898
815/588-8300 Fax: 815/588-8309