

# Lockport Township High School District 205

Garry W. Raymond, Ph.D., Superintendent  
815/588-8100



Peter M. Sullivan, Assistant Superintendent  
Curriculum and Instruction  
815/588-8102

Todd P. Wernet, Assistant Superintendent  
Personnel  
815/588-8103

**\*\*Note to Requester: Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request.\*\***

Name and Address of Public Body Receiving Request: Lockport Township High School District 205, District Administrative Center, 1323 East Seventh Street, Lockport, IL 60441-3899.

Date Requested: \_\_\_\_\_

Request Submitted By:  E-mail  U.S. Mail  Fax  In Person

Name of Requester: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/County/Zip (required): \_\_\_\_\_

Telephone (Optional): \_\_\_\_\_ E-mail (Optional): \_\_\_\_\_

Fax (Optional): \_\_\_\_\_

Records Requested: *\*Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you want copies of the documents? YES or NO

--Do you want Electronic Copies or Paper Copies? \_\_\_\_\_

--If you want Electronic Copies, in what format? \_\_\_\_\_

Is this request for a Commercial Purpose? YES or NO

*(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).*

Are you requesting a fee waiver? YES or NO

*(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public. 5 ILCS 140/6(c)).*

Freshman Center – Central Campus  
1222 South Jefferson Street  
Lockport, Illinois 60441-3597  
815/588-8200 Fax: 815/588-8209

District Administrative Center  
1323 East Seventh Street  
Lockport, Illinois 60441-3899  
815/588-8000 Fax: 815/588-8109

East Campus  
1333 East Seventh Street  
Lockport, Illinois 60441-3898  
815/588-8300 Fax: 815/588-8309