

**REGULAR MEETING**

**The Board of Education Meeting  
for  
Lockport Township High School District No. 205  
Will County, Illinois,  
was duly held at the  
East Campus,  
1333 East Seventh Street,  
Lockport, IL,  
on this 16th day of November, 2009,  
in said District**

**CALL TO ORDER, PLEDGE TO FLAG, ROLL CALL**

President Ronald Svara called the meeting to order at 7:01 p.m., and Member Lukasik led the Pledge to the Flag.

The following members were present:

Lou Ann Johnson (Entered the meeting at 7:06 p.m.)  
Angela Kamely, Member  
Susan L. Forbes, Vice President  
Cindy Polke, Member  
Michael Lewandowski, Member  
John Lukasik, Member  
Ronald Svara, President

A quorum was present.

Administrators present:

Garry W. Raymond, Ph.D., Superintendent  
Todd P. Wernet, Assistant Superintendent for Personnel  
Peter M. Sullivan, Assistant Superintendent for Curriculum and Instruction  
Richard A. Lesniak, Director of Business Services  
K. Patrick Olmsted, Assistant Principal, East Campus  
Kerri A. Green, Assistant Principal, East Campus  
Dennis P. Hicks, Principal, Central Campus  
Thomas J. Kurzawski, Assistant Principal, Central Campus  
Matthew R. Dusterhoft, Director of Technology  
William J. Thompson, Director of Facilities Management

**PRESENTATIONS****SCHOOL BOARD MEMBERS DAY**

Administration recognized each Board of Education member with a framed certificate signed by Superintendent Raymond which read: “A Salute to School Board Members on School Board Members Day, November 15, 2009, for dedicated leadership in public education and continuing service to the children of our communities.”

**AUDIT REPORT – FISCAL YEAR 2009**

Ed Marso, from Wermer, Rogers, Doran & Ruzon, LLC, the District’s auditor, reviewed the District’s Fiscal Year 2009 audit with the Board. A bound copy of the audit was provided for the Board prior to the meeting for their review. Rich Lesniak, Director of Business Services, provided a handout showing the fund balances, how the State Board of Education rates districts, cash management, and budgeting overall. Mr. Marso stated that the District came in within 12% of its budget and did not overspend. He pointed out that within the financial profile summary, the District received a 3.90 out of a possible 4.0, and was granted Recognition Status, the highest designation awarded. The financial highlights were reviewed with the Board which included positive management practices, opportunities for improvement, and financial reporting, which included the new GASB statements. Cooperation from the District was tremendous, and everything was readily available. He thanked the Board for the opportunity to provide the auditing services for the Board. Superintendent Raymond publicly thanked Rich Lesniak and the Business Department for their joint efforts.

**PUBLIC HEARINGS AND PETITIONS**

Members of the Public wishing to address the Board of Education under this portion of the meeting can do so at this time. Members of the Public must complete all information requested on the sign-in sheet prior to speaking. There is a five (5) minute time allotment allowed for each speaker. Although the Board does not immediately reply to the concerns presented at the meeting, it does not imply in any way that the Public’s comments are not valuable or important. The Board’s policy is to listen to the Public’s concerns and then gather adequate information to objectively discuss them.

Name: Greg Pryor

Address: 16611 S. Pinecreek Drive

Topic (Brief Description): Service Learning

Mr. Pryor questioned if the Board knew how many students would be affected, and how many students may have already met the requirement for community service. If 80 or 90% of the students already met their community service, don’t make it a requirement. Everyone agrees that community service is beneficial, but felt that making it a requirement was an easy way out for the Board and the school. He asked the Board to consider going about this in a different way by allowing them to come to the program voluntarily by informing them, “practice what you preach,” show them how it’s done, promote community service by offering incentives, e.g., prizes, scholarships, etc. When students participate voluntarily, there is the potential for it to explode and will have the most impact in the community. No student would then walk away from high school saying that they were made to perform community service and they would still have freedom of choice intact.

Name: Richard Frothingham  
Address: 13942 S. Oak Ridge Drive, Homer Glen  
Topic (Brief Description): Schedule Changes for 2010-2011 at East Campus

Mr. Frothingham explained what he felt was a better method to alleviate hallway crowding instead of the current staggered schedule. He explained he was a substitute for the District and some of his credentials, and then proposed that Administration reduce class periods from 54 to 50 minutes and increase passing periods from six to ten minutes. Divide student into two groups of 1500. Bells would ring at different times and students could be identified perhaps by different color lanyards so administration could monitor and identify which students were supposed to be in the hallway during passing periods. The disadvantages would be that teachers and staff would have to monitor the hallways at certain times. There could be a very large number of students in a class at one time. Students wouldn't get to see friends as much as they might like. This would eliminate the 6:44 a.m. start, the District would be back on one bus schedule, no 2+ time gap, all would be on the same schedule so the days would be shorter for students, faculty, and staff members.

### **STUDENT GOVERNMENT REPORT**

Kylie Mussay and Kimberly Krzyszkowski, Copresidents, provided a report for the Board about their upcoming events, e.g. voting on the theme for the TWIRP Dance to be held on February 20, 2010, helping with the JROTC November Food Drive (making fliers to collect change to purchase gift cards for turkeys or hams), making posters for the Blood Drive to be held on January 29, 2010; the successful SWSC Leadership Conference which gave them new fundraising and activity ideas; and the dates for their next meetings—Tuesday, December 8, at 6:25 a.m. for juniors and seniors and 8:20 a.m. for sophomores and freshmen.

### **AFT REPORT**

Tom Ducommun, President, AFT Union, Local 604, stressed the fact that class size affects all—hurts cocurricular and extracurricular activities, at-risk students, and causes stress for students, teachers, parents, and staff members. The smaller the class size—the better the chances for successful students. There are no empty classrooms. Although the staggered schedule is not an ideal situation, it's certainly better than what they had. The scheduling committee did not come up with a definitive recommendation. They could try polling but would be very leery about doing that. Not all Union members attend the meetings, but generally speaking, staff members have adjusted very well, and surprisingly, students have also adjusted well—they're up and ready to go. It's not as bad as they expected. It's much better than last year. The Union Christmas party was also discussed at their last meeting, but no definite plans have been made.

### **NOTICES AND COMMUNICATIONS**

#### **CAREER & TECHNICAL EDUCATION ADVISORY COUNCIL**

Member Forbes reported that the Advisory Council would meet in December.

### **IASB GOVERNING BOARD**

Member Lewandowski stated that the meeting will be held at the IASB, IASA, IASBO Annual Conference this weekend.

### **FOUNDATION BOARD**

Member Lukasik stated that the Battle of the Bands took place last Friday. There were five bands; they had a very good turnout; 300 tickets were sold; the students behaved; and he was very impressed with the skills of the band members. Parents, Board Members and Residents should be proud.

### **SCOPE BOARD**

Member Kameley reported that there were seven people in attendance at the meeting. They talked about the restructuring of the South Cook Office. She asked Member Forbes, the previous representative, what she got out of these meetings. Member Forbes stated that one of the meetings she tried to attend, she found out that their meetings were very quick and to the point. The second meeting she attended was a dinner meeting which was more informative than giving information. Rich Lesniak was asked what the goal of SCOPE was, and he explained that SCOPE was a political action group of superintendents and business managers, who meet to go over all bills to lobby for the schools. They meet once a month on a Monday to give directions to Peg, the person who goes down to Springfield to lobby in the interest of schools, along with a clerical person. Peg was the one who lobbied for the 25-year bond bill.

### **CORRESPONDENCE**

- A note was received from Kimberly Jones, City Planner, City of Lockport, thanking the District for allowing the City to utilize the high school's chairs for their Breakfast Eye Opener Meeting. District staff was very helpful and we appreciate the high school helping make this event a success.
- A note was received from the family of Diane Doornkaat, thanking the Board of Education, administration, faculty and staff for the donation to the National Ovarian Cancer Coalition. Diane was the mother-in-law of Maura Doornkaat, Social Studies Teacher, East Campus.
- A letter was received from Michael T. Carbery, President, First Community Bank of Homer Glen and Lockport, along with a \$1,000 contribution to the Lockport Township High School District 205 Foundation.
- A copy of a letter from Daniel Baumhardt, LTHS Head Boys Soccer Coach, sent to the United Way of Will County stating that the LTHS Boys Soccer Program participated in a "Juggle-A-Thon" fundraiser to raise money to support the United Way of Will County. They raised \$2108 between three levels of players, their friends and family.

### **TREASURER'S REPORT AND BILLS PAYABLE REPORT**

**RECOMMENDATION:** That the Board of Education approves the Treasurer's Report and Bills Payable Report for the month ending October 31, 2009, denoting the total cash plus investments balance of \$30,653,526.78, and Bills Payable Report in the amount of \$973,187.06.

**MOTION:** Member **Lukasik** moved, Member **Lewandowski** seconded the motion to approve the Treasurer's Report and Bills Payable Report, as recommended.

Several Board members questioned various items on the Treasurer's Report and Bills Payable reports prior to the meeting and those questions were answered by Rich Lesniak. Regarding revenue concerns, Rich explained that the State is 90 days behind and that they pay as they can afford it. The general cash flow has not been affected and property taxes are still coming in. The biggest impact has been our investments. There were no issues with property taxes related to foreclosures, because property taxes are very stable—99.8% collected. When people foreclose on their homes, banks have to pay the taxes.

**VOTE:** Ayes: **7** Nays: **0** Motion **CARRIED 7 – 0.**

**APPROVAL OF MINUTES – REGULAR MEETING OF OCTOBER 19, 2009**

**RECOMMENDATION:** That the Board of Education approves the minutes from the Regular Meeting of October 19, 2009, as presented.

**MOTION:** Member **Forbes** moved, Member **Johnson** seconded the motion to approve the minutes from meeting noted above, as recommended.

**VOTE:** Ayes: **7** Nays: **0** Motion **CARRIED 7 – 0.**

**APPROVAL OF MINUTES – CLOSED SESSION MEETING OF OCTOBER 19, 2009**

**RECOMMENDATION:** That the Board of Education approves the minutes from the Closed Session Meeting of October 19, 2009, as presented.

**MOTION:** Member **Lukasik** moved, Member **Lewandowski** seconded the motion to approve the minutes from meeting noted above, as recommended.

**VOTE:** Ayes: **7** Nays: **0** Motion **CARRIED 7 – 0.**

**APPROVAL OF MINUTES – SPECIAL MEETING OF OCTOBER 29, 2009**

**RECOMMENDATION:** That the Board of Education approves the minutes from the Special Meeting of October 29, 2009, as presented.

**MOTION:** Member **Forbes** moved, Member **Lewandowski** seconded the motion to approve the minutes from meeting noted above, as recommended.

**VOTE:** Ayes: **6** Nays: **0** Abstain: **1 (Kamely)** Motion **CARRIED 6 – 0.**

**APPROVAL OF MINUTES – SPECIAL MEETING OF NOVEMBER 5, 2009**

**RECOMMENDATION:** That the Board of Education approves the minutes from the Special Meeting of November 5, 2009, as presented.

**MOTION:** Member **Lukasik** moved, Member **Kamely** seconded the motion to approve the minutes from meeting noted above, as recommended.

**VOTE:** Ayes: **5** Nays: **0** Abstain: **2 (Polke, Lewandowski)** Motion **CARRIED 5 – 0.**

**APPROVAL OF MINUTES – CLOSED SESSION MEETING OF NOVEMBER 5, 2009**

**RECOMMENDATION:** That the Board of Education approves the minutes from the Closed Session Meeting of November 5, 2009, as presented.

**MOTION:** Member **Lukasik** moved, Member **Forbes** seconded the motion to approve the minutes from meeting noted above, as recommended.

**VOTE:** Ayes: **5** Nays: **0** Abstain: **2 (Polke, Lewandowski)** Motion **CARRIED 5 – 0.**

**POLICY CONSIDERATIONS****POLICY CONSIDERATION – SECOND READING AND ADOPTION – POLICY 6:300 – GRADUATION REQUIREMENTS – COMMUNITY SERVICE HOURS – CLASS OF 2014**

**RECOMMENDATION:** That the Board of Education approves the adoption of Policy 6:300 – Graduation Requirements – Community Service Hours – Class of 2014, as presented.

Discussion: Questions from the Board were still: Who will administer the policy? What happens if a student only completes 38 hours? What about students with disabilities? Should a student with disabilities be excluded? Could guidance counselors help hardship students? Pete Sullivan explained that Administration would enforce the policy and take it very seriously should the Board approve it. He assured the Board that for hardship cases, the building principals will help. They will work with those students to make sure they are not a hardship. The program would be evaluated as it goes along. The ten hours per year of enrollment does not mean that a student has to perform the minimum number of hours per year—a student could complete all 40 hours in one year or spread it out over an entire four-year period. Hours can be done during the summer months. Administration will maintain fidelity to this policy. Member Lewandowski asked, as Board members, are you willing to accept a lower graduation rate? If a student meets all State and all education requirements, and this student is five minutes shy of meeting the community service hours requirement, are you willing to deny this student a diploma? Should students be forced into performing community service when their hearts would not be in it? Is that the right reason? He asked the Board to think about this long and hard before adopting this policy making community service a requirement for graduation. This policy would be promoting involuntary servitude. Adoption of this policy would not only put additional work on students, but on administration and staff members. Cindy Polke stated that she had an old article from 1997, quoting Chris Ward as saying; we will be implementing a community service policy next year. Cindy stated this is not a new idea. Mr. Ward spoke of it in 1997. However, Member Lewandowski reiterated that adoption of this policy would not only put additional work on our students but a burden on administration and staff members as well.

**MOTION:** Member **Johnson** moved Member **Polke** seconded the motion to adopt Policy 6:300 – Graduation Requirements – Community Service Hours – Class of 2014, as presented.

**VOTE:** Ayes: 6 Nays: 1 (Lewandowski) Motion **CARRIED 6 – 1.**

**SUPERINTENDENT’S REPORT – CONSENT AGENDA****APPROVAL – ACTION CONSIDERATIONS - CONSENT AGENDA**

All Action Consideration Items listed with an asterisk (\*) are considered to be routine and will be enacted in one motion and vote. Any Board member who wishes separate discussion on any item listed on the Consent Agenda may remove that item from the Consent Agenda, in which event, the item will be considered in its normal sequence. No items were removed.

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**RECOMMENDATION:** That the Board approves the Action Considerations on the Consent Agenda: #0911-02 – Appointments – Certified Personnel, #0911-03 – Appointments – Educational Support Staff, and #0911-04 – Appointment – CWC Personnel, as presented.

**MOTION:** Member **Lukasik** moved, Member **Lewandowski** seconded the motion to approve the Consent Agenda Items, as recommended.

**VOTE:** Ayes: **7** Nays: **0** Motion **CARRIED 7 – 0.**

**ACTION CONSIDERATION #0911-02 – APPOINTMENTS – CERTIFIED PERSONNEL**

**RECOMMENDATION:** That the Board of Education approves the appointments of the following candidates to the positions noted for the 2009-2010 school year, as presented.

- A. LISA A. HOLDER, Title I English Tutor, \$27.00/hour
- B. MELISSA A. MASSA, Title I Math Tutor, \$27.00/hour
- C. MICHAEL J. POLINSKI, Title I English Tutor, \$27.00/hour
- D. JANE K. RAGLIN, Title I English Tutor, \$27.00/hour
- E. DONNA L. WEIS, Title I Math Tutor, \$27.00/hour

It was noted that Thomas Kurzawski, Assistant Principal, Central Campus, concurred with these recommendations.

**ACTION CONSIDERATION #0911-03 – APPOINTMENTS – EDUCATIONAL SUPPORT STAFF**

**RECOMMENDATION:** That the Board of Education approves the appointments of the following candidates to the positions noted for the 2009-2010 school year, as presented.

- A. JENNIFER M. CUNNANE, Title I English Tutor, \$18.00/hour
- B. JAMES J. VIDETIC, Title I Math Tutor, \$18.00/hour

It was noted that Thomas Kurzawski, Assistant Principal, Central Campus, concurred with these recommendations.

**ACTION CONSIDERATION #0911-04 – APPOINTMENT – CWC PERSONNEL**

**RECOMMENDATION:** That the Board of Education approves the appointment of the following candidate to the position noted, as presented:

- A. ANGELA M. TOMAZIN, LHSC Assistant Coach, \$11.00/hour

It was noted that Monique Witkowski, Aquatics Director, and Sue Kleffman, Director of the Community Wellness Center, concurred with this recommendation.

**SUPERINTENDENT’S REPORT – ACTION CONSIDERATIONS**

**ACTION CONSIDERATION #0911-05 – APPROVAL – APPOINTMENT – COORDINATOR OF DISTRICT 205 CONSORTIUM FOR SAFE AND DRUG-FREE SCHOOLS**

**RECOMMENDATION:** That the Board of Education appoints the following candidate to the position noted, as presented:

A. JENNIFER L. CAIN, Coordinator of District 205 Consortium for Safe and Drug-Free Schools

It was noted that the Lockport Area Consortium concurred with this recommendation. The salary is supported with Title funds and contributions from Consortium districts.

**MOTION:** Member **Lukasik** moved, Member **Lewandowski** seconded the motion to approve this appointment, as recommended.

**VOTE:** Ayes: 7 Nays: 0 Motion **CARRIED 7 - 0.**

**ACTION CONSIDERATION #0911-06 – APPROVAL – REJECT MINI-VANS BIDS**

**RECOMMENDATION:** That the Board of Education rejects all bids so that the mini-vans can be purchased using the State contract price and approved vendor.

Rich Lesniak, Director of Business Services, explained that at the meeting of the Board of Education held on September 21, 2009, the Board approved the solicitation of bids for two mini-vans to service the students in the CCC Program. On October 29, 2009, sealed bids for two mini-vans were opened and read aloud. He included a memo with a copy of the bid results, which do not include title and document fees, prior to meeting for Board review. The lowest bidder was Greenway Motors at \$37,318. At the time of the bid solicitation, there were no mini-vans on the State Contract List. Since that time, Wright Automotive was awarded the State bid for mini-vans and District 205 can now purchase the two mini-vans for even less money than our lowest bid received.

**MOTION:** Member **Lewandowski** moved, Member **Forbes** seconded the motion to reject all bids as recommended.

**VOTE:** Ayes: 7 Nays: 0 Motion **CARRIED 7 – 0.**

**ACTION CONSIDERATION #0911-07 – APPROVAL – PURCHASE OF TWO, SEVEN-PASSENGER MINI-VANS**

**RECOMMENDATION:** That the Board of Education approves the purchase of two seven-passenger mini-van from Wright Automotive for a sum not to exceed \$37,056.

Rich Lesniak, Director of Business Services, explained that at the meeting of the Board of Education on September 21, 2009, the Board approved the solicitation of bids for two mini-vans for the CCC Program. Since that time, the State of Illinois Central Manager Services has awarded the contract for mini-vans to Wright Automotive in Hillsboro, Illinois. The mini-vans on the State contract are significantly less than the responses to our mini-van bids. These costs include delivery, title costs, and license costs. The funding for said mini-vans is through the Federal IDEA-ARRA Funds

**MOTION:** Member **Forbes** moved, Member **Kamely** seconded the motion to approve the purchase of two, seven-passenger mini-vans from Wright Automotive for a sum not to exceed \$37,056, as recommended.

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**VOTE:** Ayes: 7 Nays: 0 Motion CARRIED 7 – 0.

**ACTION CONSIDERATION #0911-08 – APPROVAL – AWARD OF AEROBIC EQUIPMENT BID**

**RECOMMENDATION:** That the Board of Education awards the bid for aerobic equipment to Professional Fitness for a price not to exceed \$30,250.00, as presented.

Rich Lesniak explained that at the Board of Education meeting on September 21, 2009, the Board approved the solicitation of bids for aerobic equipment for the Central Campus. On November 2, 2009, sealed bids for said equipment were opened and read aloud. He provided a copy of the bid results for the Board for review prior to the meeting. He wanted the Board to be aware that for each of the three items (elliptical machine, Stairmaster, and recumbent bike) a specific brand and model, or base model was bid. The vendor had the option to bid on the base models listed in the bid specifications or on an equal model of their choice. District 205 received a number of bids with varying models and costs. Sue Kleffman was very helpful during the bid review process. It was determined that the lowest bids in each category were not equal to the base models. Therefore, it was not appropriate to accept the lowest bids because they would not be considered responsible bids. He provided Board members with a tally sheets with items highlighted in yellow to show the base bid models. The models listed in a red box were the ones were felt to be responsible bids for said equipment. The Matrix Brand was the lowest price model that was determined to be equal to the base model on the bid specifications for the elliptical machine and Stairmaster. However, for the recumbent bicycle, none of the lowest bids were equal to the base model, so the lowest model of the base model was recommended. Recommendations are contingent upon approval of Steve Stanicek, P.E. Department Chair. Professional Fitness will be dropping off sample models at the Wellness Center for testing. Also, he made the Board aware that the total amount of this equipment slightly exceeds the budgeted amount of \$30,000.

**MOTION:** Member **Lukasik** moved, Member **Johnson** seconded the motion to award the bid for aerobic equipment to Professional Fitness for a price not to exceed \$30,250.00, as recommended.

**VOTE:** Ayes: 7 Nays: 0 Motion CARRIED 7 – 0.

**ACTION CONSIDERATION #0911-09 – APPROVAL – RFQ FOR LEGAL SERVICES SPECIFICATIONS**

**RECOMMENDATION:** That the Board of Education approves the Request for Qualifications for Legal Services Specifications, as presented.

Rich Lesniak explained that at the October monthly meeting, the Board of Education instructed Administration to prepare a Request for Qualifications (RFQ) for Legal Services. He provided the Board with a copy of the RFQ Specifications as requested by the Board of Education. President Svara reviewed said specifications and offered some suggestions which are incorporated into the document.

Because this is not a bid, nothing was put into the local newspaper as a legal notice. His reason for not doing this was that the Illinois Association of School Boards publishes an extensive list of legal firms that specialize in school law and plans on sending the RFQ to all of the legal firms listed that are from Cook County and the Collar Counties. The RFQ also explains the selection process which includes a review of the responses by a committee composed of members of the Board of Education and District Administrators, followed by a formal interview process.

A couple of Board members requested that the statement under the heading “Selection Process” be revised because the way they were reading it was that the current “main attorney” for the District would be present during the interview process. Administration stated that the intent of the statement was that the main attorney to be assigned to the District from each of the firms interviewed would be present during the interview process. This statement would be revised. The Board also requested to extend the deadline.

**MOTION:** Member **Lukasik** moved, Member **Lewandowski** seconded the motion to approve revision of the RFQ for Legal Services, as presented and discussed.

**VOTE:** Ayes: **7** Nays: **0** Motion **CARRIED 7 – 0**.

President Svava appointed Member Polke and Member Lewandowski to serve as the two Board representatives for the Selection Committee.

**ACTION CONSIDERATION #0911-10 – APPROVAL DONATION**

**RECOMMENDATION:** That the Board of Education accepts the donation of 12 viburnum Bushes from Mr. Don Dahl.

Rich Lesniak, Director of Business Services, explained that Mr. Don Dahl donated 12 viburnum Bushes to Lockport Township High School District 205 and they will be planted in the Courtyard at East Campus. The estimated value of the bushes is \$491.00.

**MOTION:** Member **Lukasik** moved, Member **Lewandowski** seconded the motion to accept the donation of the 12 viburnum Bushes from Mr. Don Dahl.

**VOTE:** Ayes: **7** Nays: **0** Motion **CARRIED 7 – 0**.

**ACTION CONSIDERATION #0911-11 – APPROVAL – TENTATIVE TAX LEVY**

**RECOMMENDATION:** That the Board of Education approves the Resolution Regarding the Estimated Amounts Necessary to be Levied for the 2009 Tax Year, as presented.

Rich Lesniak, Director of Business Services, reviewed with the Board the four steps needed to be taken to determine the levy, and that the levy would then determine the amounts to be published in the newspapers and sent to the county clerk’s office after the Board’s formal approval. He explained that it was necessary to levy against the fully projected EAV to guarantee that after the application of the Property Tax Extension Limitation Law, the District would receive the full amount of property tax revenue allowed by law and to guarantee future levies. The levy is 4.99% higher than last year’s extension; however, once PTELL is applied to the District’s tax levy, the increase in tax revenue, and liability to the District’s taxpayers, would be substantially

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lowered. Because the taxes to be levied are less than a 5% increase over the taxes extended the previous year, the District is not required to hold a Truth-in-Taxation Hearing.

**MOTION:** Member **Forbes** moved, Member **Johnson** seconded the motion to adopt the resolution regarding the estimated amounts necessary to be levied for the 2009 tax year, as presented.

**VOTE:** Ayes: **7** Nays: **0** Motion **CARRIED 7 – 0**.

**ACTION CONSIDERATION #0911-12 – APPROVAL – STUDENT ACTIVITY FUND TRANSFER**

**RECOMMENDATION:** That the Board of Education approves the Resolution Transferring Student Activity Funds from the Weisseg Account, the Honor Card Account, and the Class of 2008 Account to the Class Gift Account, as presented.

Rich Lesniak, Director of Business Services, explained that the District's Student Activity Account, which is managed by the School Cashier, has several sub accounts with balances which are no longer used. The Illinois Program Accounting Manual allows for the transfer of funds from one student activity account to another, provided that there has been no activity in the account for at least one year. He provided a copy of the Resolution which he was asking the Board to approve that will allow him to transfer student activity funds from the Weisseg Account, the Honor Card Account and the Class of 2008 Account to the Class Gift Account.

**MOTION:** Member **Lukasik** moved, Member **Kamely** seconded the motion to adopt the Resolution Transferring Student Activity Funds from the Weisseg Account - 52¢, the Honor Card Account - \$340, and the Class of 2008 Account - \$1,095.99 to the Class Gift Account, as recommended.

**VOTE:** Ayes: **7** Nays: **0** Motion **CARRIED 7 – 0**.

**INFORMATION REPORTS**

**INFORMATION REPORT #0911-01 – MAINTENANCE REPORT**

Bill Thompson, Director of Facilities Management, explained that in his last report, he discussed the possibility of installing a group of solar panels on our roofs for the purpose of supplementing our hot water heat load. After careful consideration and crunching all the numbers, the project is just too costly at this time. The simple payback is too long with a too large capital investment. Once a project's payback goes past eight to ten years, there are too many unknowns to make an informed decision. I believe we would do better focusing on other smaller projects and other grants that are available to us at this time. He told the Board that in coming months, he would be reporting on a few small lighting projects that are eligible for grant money from various sources. He said he attended an IASBO seminar two weeks ago that discussed various grants that are available through the Department of Commerce and Economic Opportunity (DCEO). He also attended a trade show last week where he gathered a lot of information on LED lighting and security card readers. These are two areas where we may be able to take advantage of grant money while saving money on energy cost and improving our security. Bill also provided a status report on projects that are being worked on this month: East Campus – repaired roof leaks, made ventilation improvements, repaired the

intercom speakers that were not working, and made repairs to the parking lot. Central Campus – installed five cameras and they are up and running; replaced the domestic hot water circulating pump and housing; and repaired two roof lights on the building.

### **INFORMATION REPORT #0911-02 – ATTENDANCE AND ENROLLMENT SUMMARY**

The Attendance Summary Report from October 1 to October 30, 2009, was provided for the Board's review. It was noted that the Average Daily Attendance for this period was 93.64%. Next month, a legend will be added to this report explaining what the different symbols mean.

### **INFORMATION REPORT #0911-03 – ANNUAL ENROLLMENT PROJECTIONS**

Rich Lesniak, Director of Business Services, explained the data collection process and projection method he used to compile this report—the Cohort Survival Method. He gave an explanation of each of the charts/graphs provided: 12-Year Enrollment Projections for the District, graphs depicting the Three-Year, K-8 Enrollment Trends, Total Three-Year, K-8 Enrollment Trend, and the Enrollment History and Projections. He emphasized that, as in any projection, it is impossible to project the future and be 100% correct. When analyzing this data, he asked the Board to consider the fact that for every year projected the margin of error increases. This is why the projection is updated every year when the District collects the most recent data and applies this data to the Cohort Ratio Formula. He felt that the projection model is a good tool. For the next three years, our enrollment figures will remain stagnant for this report. He stated that enrollment for District 92 took the biggest loss with a decrease of 100+ students.

### **INFORMATION REPORT #0911-04 – EXTENDED FIELD TRIPS**

Brian Klene, Activities Director, provided information related to four field trips the ski club has planned for December 18, 2009 – Wilmont Mountain, Wilmont, Wisconsin; January 16, 2010 – Timber Ride, Hobles, Michigan; January 30, 2010 – Granite Peak, Wausau, Wisconsin; and February 19, 2010 – Sundown Mountain, Dubuque, Iowa.

### **INFORMATION REPORT #0911-05 – SAFETY REPORT**

Bill Thompson, Director of Facilities Management, provided a copy of the inspection report that Richard Berndt, Director of Fire Prevention for Lockport Township High School, submitted to the Regional Office of Education. The inspection took place on September 8, 2009. On October 22, 2009, an inspector from the ROE Office inspected both campuses, and this inspection report was on October 22, 2009. This facility inspection report was also provided for the Board's review.

### **INFORMATION REPORT #0911-06 – SCHOOL CONSTRUCTION GRANT ENTITLEMENT PROGRAM**

Bill Thompson, Director of Facilities Management, gave a status report to the Board regarding the School Construction Grant Entitlement Program. The latest thinking is that schools on the 2004 list (which is the list District 205 is on) will most likely not get funded with this round of money, but the District has a favorable rating. However, this depends on a lot of variables that cannot be forecast right now. The last day for the a school board to adopt a resolution to place a bond issue on the referendum for the February 2010 ballot was November 30, 2009. We are currently waiting for additional information to come down from Springfield; and Dr. Raymond is in close contact with Senator Wilhelmi's Office, so we are kept informed of any new

developments. President Svava stated that this is an opportunity for us to get our representatives to get some money. He said that we have excellent people in Springfield, and if Christine and A.J. can't get the money—it can't be done!

### **INFORMATION REPORT #0911-07 – STAFF RECOGNITION PROGRAM**

Todd Wernet, Assistant Superintendent for Personnel, provided the Board information on the current staff recognition program. Discussions ensued regarding the possibility of seeing increments stating at five years of service to receive some type of monetary gift, whether it be in the form of a restaurant certificate or gift card, etc., according to a graduated amount in five-year increments. Administration would refer this suggestion to the staff and have a recommendation next month.

### **INFORMATION REPORT #0911-08 – SUMMER CURRICULUM PROJECT SUMMARY**

Pete Sullivan, Assistant Superintendent for Curriculum and Instruction, provided a summary report for the Board regarding summer curriculum projects which took place during the summer of 2009. He stated that teachers from eleven departments participated in approximately 121 different curriculum projects. The departments reported on were: Business/Technology Education; District Improvement Plan; English; Family and Consumer Sciences; Fine Arts; Foreign Language; Guidance Services; Mathematics; Physical Education; Science; Social Studies; and Special Education. Pete stated that we do not allow summer school for freshmen. Summer school is intended for high school students only. However, the District provides a study skills program in which all feeder school students can participate.

### **INFORMATION REPORT #0911-09 – SCHEDULE COMMITTEE REPORT**

Superintendent Raymond provided information for the Board to review prior to the meeting. This information consisted of the Schedule Committee Report as well as the Alternate Schedule Committee Summation of the Data that was discussed at the end of the first quarter, when the Schedule Committee reconvened on November 10, 2009. Although all agreed it was not a perfect schedule, there were no significant academic differences found when compared to previous school years. The four main topical areas included Academics, Discipline/Security, Extra-Curricular, and Attendance/Health. Some general conclusions from the Committee were:

- We need to continue collecting data for on-going analysis
- The new schedule has enhanced safety and helped with overcrowded conditions
- The new schedule has presented challenges with co- and extra-curricular programs
- The new schedule has improved discipline and security
- The preliminary data shows minimal differences in academic performance
- The committee recommends continued “tweaking” to improve upon the limitations of the new schedule

Some additional thoughts from Administration:

- The new schedule allows for mandatory tutoring during study halls
- The new schedule provides for additional study skills for Juniors during study halls
- Optional time is provided in the Media Centers for tutoring during study halls
- The ASCA Guidance Model focuses on meeting with students during the school day
- Requiring Juniors to be on campus saves elective course offerings for students
- The new schedule has improved discipline in the buildings

The conclusion of the administration is that the new schedule is meeting its purpose to address the overcrowding issue while enhancing safety and security for students and staff. Even with stagnant growth projected for the next three years, we remain over current capacity levels. Changing the schedule would send the wrong message to our public—the overcrowding has not gone away. Changing schedules each year would add to the frustration of the community, staff, and students. The District needs some continuity and consistency for a couple of years. We are also at the point where next year's schedule must be locked in place since we are beginning the course scheduling process and our materials need to be printed. There is an obvious need to conduct additional research prior to making a final decision. Administration recommends the continued use of the current schedule for another school year. The Committee will reconvene again at semester time.

Discussions took place regarding administration's recommendation to keep the same schedule. A couple of Board members felt that more information should be obtained from parents, students, department chairs, and coaches before a decision should be made. It was suggested that perhaps teachers and students should be surveyed before keeping the staggered schedule. Administration stated that this was the middle of November and plans for next year have to be made now; although they will keep looking into different ideas/alternative for next year. Superintendent Raymond explained that many documents have to go to the printers now in order to receive them in time for the 2010-2011 school year. As a result, Administration felt that it was in the best interest of all concerned to keep the staggered schedule for at least one more year.

### **CLOSED SESSION**

None

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

#### **CONSERVE SCHOOL – MEMBER KAMELY**

A discussion about the Conserve School Program took place. Member Kamely provided a copy of the Conserve School Program Guide for each Board member and Administrator. The program description stated that Conserve School was a non-sectarian school aimed at students who feel a strong attachment to the natural world and who are motivated to conserve it. The semester-long immersion in environmental studies and outdoor activities deepens students' love of nature, reinforces their commitment to conservation, and equips them to take meaningful action as environmental stewards. The program was designed primarily for high school juniors and incorporates the flexibility to accommodate seniors and advanced sophomores. The cost of tuition for the first two years would be \$15,000 per semester. She requested that perhaps the Conserve School information could be made available to students through the Guidance Office. Member Kamely will do a study and get additional information by stopping at the Conserve School booth during the IASB Conference this weekend.

#### **COMMUNITY SERVICE – PRESIDENT SVARA**

11014

President Svava stated that his concerns were addressed previously during the discussions regarding the adoption of the new Community Service policy.

### **FREEDOM OF INFORMATION REQUESTS**

None

### **ANNOUNCEMENTS**

- December 3, 2009—Reminder—Special Meeting, Thursday, December 3, 2009, 7:00–9:00 p.m. at East Campus in the Maroon Room to hear the CEC Report. Board members requested that the CEC report be put on the District’s web site as soon as it’s available. Administration has not received anything back yet.
- December 20, 2009—Social Event—Details to be forthcoming.
- January 9, 2010—Mid-Year Graduation – 2:00 p.m.
- February 11, 2010—Tentative Homer Summit (The letter regarding Summit should state that Board and Administration will be present to listen to and get information from stakeholders. It was suggested that information be prepared about the misconceptions regarding the 1971 detachment.)

### **ADJOURNMENT**

**MOTION:** Member **Polke** moved, Member **Forbes** seconded the motion to adjourn the meeting.

By Voice Vote, all members presented voted Aye and the meeting adjourned at 9:40 p.m.

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Ronald Svava, President

gkm

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Lou Ann Johnson, Secretary